

APPLICATION FOR

File No.

MINOR VARIANCE – s. 45 (1) **PERMISSION – s. 45 (2)**

The undersigned hereby applies to the Committee of Adjustment for the
 under section
 (name of municipality)
 45 of the *Planning Act* for relief, as described in this application, from By-law No. (as amended).

NAME OF OWNER	NAME OF AGENT (if applicant is an agent authorized by the owner)
ADDRESS	ADDRESS
TELEPHONE	TELEPHONE

OFFICIAL PLAN - current designation of the subject land:

ZONING BY-LAW - current zoning of the subject land:

RELIEF - nature and extent of relief from the zoning by-law:

REASON why the proposed use cannot comply with the provisions of the zoning by-law:

LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

Note: See reverse of page 3 for details of sketch required.

DIMENSIONS OF LAND affected:

Frontage:	Depth:	Area:

ACCESS - Access to the subject land is by:

<input type="checkbox"/> Provincial highway	<input type="checkbox"/> Municipal road - seasonal
<input type="checkbox"/> Municipal road - year round	<input type="checkbox"/> Right-of-way
<input type="checkbox"/> Other public road (specify)	<input type="checkbox"/> Water

WATER ACCESS - Where access to the subject land is by water only:

Docking facilities (specify)
 distance from subject land
 distance from nearest public road

Parking facilities (specify)
 distance from subject land
 distance from nearest public road

EXISTING USES of the subject land:

LENGTH OF TIME the existing uses of the subject land have continued:

EXISTING BUILDINGS - STRUCTURES - Where there are any buildings or structures on the subject land, indicate for each:

TYPE -	Front lot line setback:	Height in metres:
	Rear lot line setback:	Dimensions:
DATE CONSTRUCTED	Side lot line setback:	Floor area:
	Side lot line setback:	
TYPE -	Front lot line setback:	Height in metres:
	Rear lot line setback:	Dimensions:
DATE CONSTRUCTED	Side lot line setback:	Floor area:
	Side lot line setback:	

attach additional page if necessary

PROPOSED USES of the subject land:

PROPOSED BUILDINGS - STRUCTURES - Where any buildings or structures are proposed to be built on the subject land, indicate for each:

TYPE -	Front lot line setback:	Height in metres:
	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor area:
	Side lot line setback:	
TYPE -	Front lot line setback:	Height in metres:
	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor area:
	Side lot line setback:	

attach additional page if necessary

DATE - Subject land was acquired by current owner on:

WATER is provided to the subject land by:

- | | |
|---------------------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Publicly-owned/operated piped water system | <input type="checkbox"/> Lake or other water body |
| <input type="checkbox"/> Privately-owned/operated individual well | <input type="checkbox"/> Other means (specify) |
| <input type="checkbox"/> Privately-owned/operated communal well | |

SEWAGE DISPOSAL is provided to the subject land by:

- | | |
|---------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Publicly-owned/operated individual septic system | <input type="checkbox"/> Publicly-owned/operated communal septic system |
| <input type="checkbox"/> Privy | <input type="checkbox"/> Other means (specify) |

STORM DRAINAGE is provided to the subject land by:

- Sewers
- Ditches
- Swales
- Other means (specify)

OTHER APPLICATIONS - If known, indicate if the subject land is the subject of an application under the Act for:

- Approval of a plan of subdivision (under section 51) File # Status
- Consent (under section 53) File # Status
- Previous application (under section 45) File # Status

AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby authorize
to be the applicant in the submission of this application.

.....
Signature of owner

.....
Signature of witness

.....
Date

DECLARATION OF APPLICANT

I, of the of
..... in the of
solemnly declare that:

All the statements contained in this application and provided by me are true and I make this
solemn declaration conscientiously believing it to be true and knowing that it is of the same force
and effect as if made under oath.

DECLARED before me at the

of

in the of

.....
Signature of applicant

this day of 19

.....
Signature of commissioner, etc.

Is required this application be accompanied by a fee of \$ In cash or by cheque made payable to the Treasurer
of the

Personal information contained on this form, collected pursuant to the *Planning Act*, will be used for the purpose of responding to the initial application. Questions
should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

PLANS REQUIRED

IT WILL BE NECESSARY TO SUBMIT PRELIMINARY SITE PLANS FOR THE DEVELOPMENT AT THE TIME OF THE FILING OF THIS APPLICATION.

Minimum requirements will be a sketch showing the following

- i. The boundaries and dimensions of the subject land.
- ii. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- iii. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- iv. The current uses on land that is adjacent to the subject land.
- v. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- vi. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- vii. The location and nature of any easement affecting the subject land.

FOR OFFICE USE ONLY

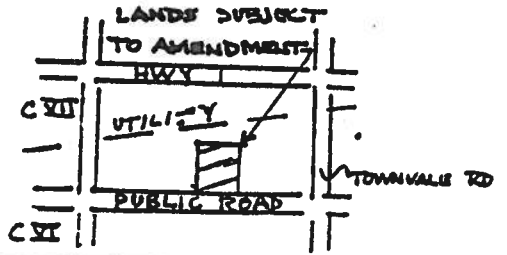
Name of Owner	Address
Name of Agent	Address
Date of receipt of completed application	Checked by
Zoning By-law No.	Passed
As amended by By-law No.	Passed
And By-law No.	Passed
Sections	Zone
Official Plan Designation	
.....	
Agricultural Land Use Classification in Canada: Land Inventory	
Site visit carried out by staff or committee member:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Authorization of owner received (if required)	YES <input type="checkbox"/> NO <input type="checkbox"/>
Conformity with the Agricultural Code of Practice (if applicable)	YES <input type="checkbox"/> NO <input type="checkbox"/>
Committee File No.	Committee Submission No.
Hearing Date	Adjourned Hearing Date
General comments:	
.....	

IN ADDITION TO THE REQUIREMENTS SET OUT IN THE PLANNING ACT OR THE REGULATIONS THERETO, THE FOLLOWING IS REQUIRED:

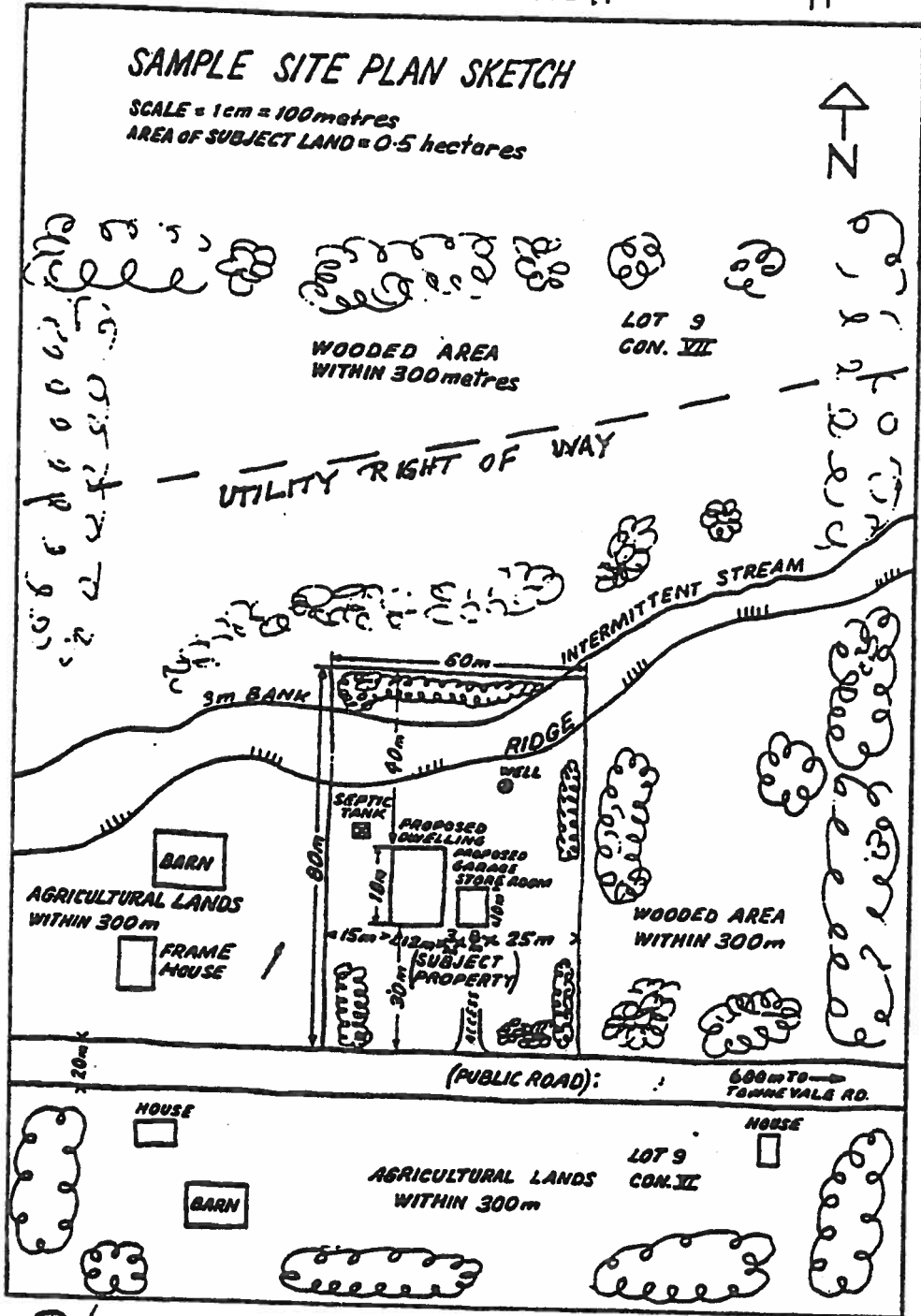
1. Each sketch shall show the lot lines of the subject property and the dimensions thereof.
2. Each sketch shall show all buildings on the subject property, the dimensions thereof, and their distance from the lot line and from each adjacent buildings.
3. All roads adjacent shall be shown on the subject property with proper dimensions.
4. All buildings on adjacent properties shall be shown, that could affect the Committee's decision, and their distance from the lot lines of the subject property.
5. When barns and other buildings that will house livestock or other farm animals are involved, or where a new farm residence is involved, any building that may be involved in minimum distance or the MDS formula shall be shown with its dimensions and distance from other relevant buildings.
6. All roads, creeks, rivers, water courses and other significant structures or growths on the subject property shall be shown.
7. All lines drawn shall be straight lines and drawn with a ruler or similar instrument.

Failure to follow the above instructions or failure to follow the Planning Act and its regulations, may result in the adjournment of the application until the next Committee of Adjustment meeting.

KEY MAP



EXAMPLE OF SKETCH TO ACCOMPANY APPLICATION
(PLEASE USE METRIC UNITS)



REMINDER: INCLUDE LEGAL DESCRIPTION

