



TOWNSHIP OF WARWICK

6332 Nauvoo Road, R.R. #8, Watford, ON N0M 2S0

Phone: 519-849-3926 / 1-877-849-3926

Fax: 519-849-6136

Road Occupancy Permit

Application Fee is \$150

Applicant Information

Applicant/Company Name:

Contact Name:

Current address:

City:

Province:

Postal Code:

Telephone:

Fax:

Email:

Location Information:

Address/Cross Road Name:

Location Description

Description of Work

Further Details:

Which Side of Road:_____ Depth Below Road.Grade:_____
Distance from Road Centre Line:

Date of Work:

Start:_____

Finish:_____

Sketch Showing Extent and Location of Work:

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Conditions of Permit

1. The applicant agrees to provide a Certificate of Public Liability and Property Damage Insurance of not less than \$2,000,000.00 (two million) naming the Township of Warwick as an additional insured. (This clause must be typed on the Certificate of Insurance)
2. The applicant agrees to provide a certified cheque in the sum of \$2,500 (if required) to be deposited with the Township of Warwick to offset any damage to Municipal Infrastructure during construction. This sum to be returned not later than thirty (30) days after the date of completion, less charges against the account.
3. The application must be fully completed, and all necessary signatures obtained before the application can be processed. Fourteen (14) days may be required for approvals before the issuance of permit.
4. The applicant agrees prior to beginning any work on the road allowance to properly set up signage and safety devices and this shall be in conformance with the Manual of Uniform Traffic and Control Devices. Upon completion of the work all signage and safety devices shall be removed. It is the applicant's responsibility to provide all necessary and signage and safety devices.
5. All road crossings are to be bored. The asphalt road surface is not to be cut. All disturbed areas are to be restored to the original condition including any necessary sod, topsoil, and seeding. Damage to sidewalks or the road surface, curb and gutter, ditches shall be repaired by the applicant. If the applicant fails to restore any such damage to the satisfaction of the Township of Warwick, the Township of Warwick shall use the deposit to restore the damages and any further or additional costs will be invoiced to the applicant for
6. After the permit is issued, the Applicant must give confirmation to all applicable utilities/agencies/police services at least 7 days' notice prior to the move taking place and personally arrange with various parties involved for any escorts, raising of wires, etc. and pay these individuals involved for any charges.
7. The road allowance shall not be closed at any time. If the road is to be restricted to one lane of traffic the use of properly trained traffic control persons, minimum of two, shall be used to control the flow of traffic.
8. The applicant shall ensure that all utility locates have been obtained. The applicant will be responsible for any utility repairs that are necessary if they are cut.
9. The applicant shall ensure that all surface and subsurface drainage are maintained at all times and any such drainage works that are damaged are repaired to the satisfaction of the Township of Warwick.
10. A copy of the Building Permit is required, if applicable.

Signature of applicant:

Date:

Payment (please make all cheques payable to the Township of Warwick)

Cheque

Debit

Cash



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Towship of Warwick (Office Use Only)

Approval Signature

Deposit & Fee Received/Date

Deposit Released/Date

Distribution

Applicant____ File____

Public Works Manager____