



Employment Opportunity – Township of Warwick

Proof of Vaccination Screeners

The Township of Warwick is looking to hire Proof of Vaccination Screeners for the Watford Community Arena. Screeners are responsible for reviewing and understanding all current information relevant to the screening mandate. These positions are temporary, part-time contracts with work in the evenings (after 4pm and weekends). The position will pay \$15 / hour.

Primary Responsibilities:

- Greet and screen visitors, at point of entrance into the Watford Community Arena
- Request and view COVID-19 double vaccination passports
- Other duties as assigned

Mandatory Competencies:

- Flexible, self-directed, and able to work with minimal supervision.
- Possess excellent customer service skills.
- Able to follow directions, instructions, and procedures.
- Able to maintain a polite and courteous manner in stressful situations.
- Able to communicate and provide clear instructions in an appropriate authoritative manner.
- Able to wear Personal Protective Equipment which includes masks.
- Able to physically perform the duties of the position and tasks including standing and sitting for extended periods of time.
- Reliable with excellent attendance record and able to work all shifts including weekends and holidays; afternoon and evening shifts.

If you are interested in this position, please submit your resume to the undersigned by 12:00pm NOON Wednesday, February 16, 2022.

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